



EMERGENCY REQUEST FOR QUOTATION (eRFQ)

SECTION 1: LETTER OF INVITATION

UNFPA kindly requests your quotation for the provision of goods, works and/or services as detailed in the line items section of this eRFQ.

This Emergency Request for Quotation comprises the following documents:

- Section 1: This eRFQ document
- Section 2: eRFQ Instructions and Data
 - o Annex 1: Schedule of Requirements
 - o Annex 2: Quotation Submission Form
 - o Annex 3: Technical and Financial Offer
 - o Annex 4: Bidder Declaration Form

When preparing your quotation, please be guided by the eRFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents. by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

UNFPA is using Quantum, an ERP platform based Oracle Cloud, which supports the United Nations procurement processes. To access the Solicitation Documents and/or submit a response, please log in to the Quantum and subscribe to the subject tender following the instructions below:

(I) Suppliers with an Existing Profile in Quantum:

- If you already have a profile in Quantum, please use the following link to access the system: <http://supplier.quantum.partneragencies.org/>
- To locate the tender and submit a response, please refer to the [Quantum Negotiation Module Supplier User Guide](#).

Note: Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from the previous registration.



(II) Suppliers without an Existing Profile in Quantum:

- If you have not previously registered in Quantum, you can register a profile using the [Quantum Supplier Registration link](#).
- For guidance on creating your profile, locating the tender and submitting a response, please refer to the [Quantum Negotiation Module Supplier User Guide](#).
- For additional instructions on managing documents such as Purchase Orders, Invoices, Contracts in the Supplier Portal, please consult with the following link: [Quantum Supplier Portal User Guide](#).

(III) Notifications from UNFPA regarding the tender:

To ensure you receive any updates or Amendments related to the tender, kindly create a draft response without submitting. This will activate notifications from the system regarding the changes to the tender requirements, if any.

(IV) Clarification Requests:

Should you require any clarifications, please use the "Messages" functionality directly in the system.

Thank you and we look forward to receiving your quotations.

UNFPA ADEN OFFICE



Tender Overview

Design, Supply, Installation, Testing, Commissioning and Handover of a Permanent Hybrid Power Infrastructure based on Generator Charging and Lithium Battery Energy Storage System (BESS) to support all ICT, Security, Connectivity, Safe Room and Critical Operational Infrastructure for the UNFPA Aden Office and Guest House Compound.



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1 Overview

1.1 General Information

Title	Permanent Hybrid Power Infrastructure
Contact Point	UNFPA ADEN OFFICE
Outcome	Purchase Order
E-Mail	al-busaily@unfpa.org
Reference Number	UNFPA-YEM-00003
Beneficiary Country	YEM

Introduction

Design, Supply, Installation, Testing, Commissioning and Handover of a Permanent Hybrid Power Infrastructure based on Generator Charging and Lithium Battery Energy Storage System (BESS) to support all ICT, Security, Connectivity, Safe Room and Critical Operational Infrastructure for the UNFPA Aden Office and Guest House Compound.

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[UNFPA ADEN OFFICE]

1.2 Tender Timeline

Preview Date	
Open Date	14/09/2026 16.24
Close Date	24/09/2026 14.00
Time Zone	Eastern Standard Time

1.3 Response Rules

This negotiation is governed by all the rules displayed below.



	Rule
☐	Negotiation is restricted to invited suppliers
☐	Suppliers are allowed to respond to selected lines
☒	Suppliers are required to respond with full quantity on each line
☐	Suppliers are allowed to provide multiple responses
☒	Suppliers are allowed to revise their submitted response

1.4 Terms

Negotiation Currency USD (US Dollar)



2 Requirements

**Response is required*

Dear Supplier,

Please review carefully the requirements and questions in this section. Provide answers as required and upload supporting documents when requested so.

Thank you,
[UNFPA ADEN OFFICE]

2.1 Section 1. RFQ General and Specific Instructions

1. RFQ General and Specific Instructions

Please read and follow the specific instructions included in Specific Instructions document herewith attached.

Attachments:

File Name or URL	Type	Description
Section 2 Specific Instruction	File	
Section 2 General Instructions	File	

2.2 Section 2. Schedule of Requirements

*1. Annex 1 - Schedule of Requirements

Please read and confirm acceptance of the technical specifications and Requirements of the RFQ.

Attachments:

File Name or URL	Type	Description
Annex 1 - EN Schedule of Requi	File	

Select one of the following:-

☐ a. Confirm compliance with requirements(*Response attachments are optional*)

2.3 Section 3. Quotation submission form

*1. Annex 2 - Quotation Submission Form

Please complete and attach the Quotaiton Submission Form as per template provided.

Attachments:

File Name or URL	Type	Description
Annex 2 - EN Quotation Submiss	File	

Select one of the following:-



☐ a. Quotation form submitted*(Response attachments are required)*

2.4 Section 4. Technical and Financial Offer

***1. Annex 3 - Technical and Financial Offer**

Please provide detailed pricing directly in the system per each line, unless otherwise instructed by UNFPA. By submitting the financial offer in the system, your company confirms acceptance of all the terms indicated in this RFQ document.

Attachments:

File Name or URL	Type	Description
Annex 3 - EN Technical and Fin	File	

Select one of the following:-

☐ a. Technical and Financial Offer submitted*(Response attachments are required)*

2.5 Section 5. Bidder Declarations

***1. Annex 4 - Bidder Declaration Form**

Have you signed the attached the Bidder Declaration Form, as per attachment?

Attachments:

File Name or URL	Type	Description
Annex 4 - EN Bidder Declaratio	File	

Select one of the following:-

☐ a. Yes*(Response attachments are required)*



3 Lines

3.1 Line Information

Line	Category Name	Item	UOM	Target Quantity	Unit Price	Total Price	Additional Attributes
1-Solar Power	Solar power equipment		Each	12			