



UNITED NATIONS DEVELOPMENT PROGRAMME

INDIVIDUAL CONSULTANT PROCUREMENT NOTICE/TERMS OF REFERENCE

Title of Individual Consultant	National Consultant for Fisheries Baseline Data Collection, Community Engagement and Initial FMP Implementation in Khor Umaira
Project title	Sustainable Fishery Development in the Red Sea and Gulf of Aden (SFISH)
Duration of assignment	Six weeks, including four weeks of continuous field presence during the active fishing season (indicatively from October 2026)
Duty station	Khor Umaira, Lahj Governorate
Budget available for this NC	Available

BACKGROUND

Yemen:

The fisheries sector is an important source of livelihoods, food security and income for Yemen's coastal communities. Small-scale fishing supports fishers, boat owners, crew members, traders, transporters, processors, women, youth and other value-chain actors. Through the SFISH project, UNDP supports improved fisheries governance, resilient livelihoods and more effective management of fishery resources and production.

A Fisheries Management Plan (FMP) has been developed for Khor Umaira. Its practical implementation requires a reliable understanding of current fishing activity and strong engagement with the local fishing community. Existing information on operational boats, fishing gears, fishing effort, fish landings and the movement of fish from the landing point to local and external markets remains limited or fragmented.

The assignment therefore focuses on a practical, time-bound field exercise during the active fishing season. The consultant will remain closely engaged with the community for four weeks, collect essential baseline information from direct observation and a representative sample of boats, and introduce the purpose and expected benefits of the FMP. The consultant will work as part of a minimum two-person field team. UNDP may separately facilitate a second team member and/or local community assistants to support access, interpretation, guidance and field logistics.

Objectives of the Assignment

The overall objective is to generate a concise and reliable operational fisheries baseline for Khor Umaira and to establish the initial community foundation for implementation of the Fisheries Management Plan.

The assignment will document operational fishing boats and gears, observe fishing activity and representative fish landings, trace the flow of fish from landing to departure from the community, and improve community understanding of why fisheries management is needed and how the FMP may benefit local livelihoods and resource sustainability.

GENERAL SCOPE OF STUDY AND OVERALL DELIVERABLES:

The specific objectives are to:

- Establish a practical baseline count of operational fishing boats and the main fishing gears used during the study period.
- Record daily or periodic boat departures and returns, trip frequency and basic indicators of fishing effort.
- Collect fish landing information from a representative sample of boats throughout the one-month field period.
- Document the main species landed, approximate landed quantities, landing timing and handling practices, to the extent feasible.

• Trace the movement of fish from landing through sorting, sale, local consumption, transport and departure from the community. • Identify the main actors involved in landing, buying, handling, transport and local fisheries services. • Discuss the FMP with fishers and community stakeholders and explain its purpose, expected benefits and possible implementation arrangements. • Identify practical community participation options, local focal persons and priority indicators for continued FMP monitoring. • Provide concise findings and realistic recommendations for the next stage of FMP implementation.
GEOGRAPHIC SCOPE:
The assignment will be undertaken in Khor Umailra and will cover: • The principal fishing and landing locations used by the Khor Umailra community. • Nearby beaching or landing points directly connected to local fishing operations. • Local fish trading, collection and transport points. • Relevant routes through which fish leaves the community for other markets. The final observation points and sample coverage will be agreed during inception with the SFISH project, fisheries authorities, local authorities, community representatives and fishing cooperatives or committees. The fieldwork shall be scheduled during the active fishing season, indicatively beginning in October 2026, subject to confirmation of local conditions and access.
SCOPE OF NATIONAL CONSULTANT'S WORK AND SPECIFIC DELIVERABLES:
The consultant shall lead the preparation, continuous field observation, data collection, community engagement, data verification, analysis and reporting. The consultant shall work closely with the second field-team member and any locally recruited assistants. 1. Inception and field preparation • Review Khor Umailra FMP, available fisheries records and relevant SFISH documents. • Confirm the field methodology, observation schedule, representative boat sample and stakeholder engagement plan. • Prepare simple and practical tools for boat counts, gear recording, departure/return observations, landing sampling and fish-flow tracking. • Agree data-quality, safeguarding, security and confidentiality arrangements with UNDP. 2. Operational boat and fishing gear baseline • Count and categorize boats that are operational during the field period. • Record boat type, approximate size, propulsion/engine where observable, crew size and principal gear. • Differentiate active, temporarily inactive and non-operational boats where this can be reliably established. • Record the main fishing seasons and any important operational constraints reported by fishers. 3. Fishing activity and representative landing observations • Record numbers of boats departing and returning on agreed observation days and times. • Collect trip frequency and duration information from a representative sample of boats. • Observe and record representative landings, including principal species, approximate quantities, handling and first-sale arrangements. • Triangulate information through direct observation, fisher interviews, trader interviews and available local records. 4. Fish-flow and local value-chain tracking

- Follow fish from landing through sorting, cleaning, icing or preservation, local sale, consumption and transport.
- Identify buyers, traders, transporters, processors and other relevant actors.
- Describe destinations, transport methods, timing, losses or quality constraints and available price information.
- Prepare a simple fish-flow map or diagram showing how production leaves the landing point and the community.

5. Community engagement and initial FMP implementation support

- Hold introductory and follow-up discussions with fishers, boat owners, traders, community leaders, cooperatives/committees, women and youth where relevant.
- Explain in accessible language why the FMP is needed, how it may benefit the community and what local participation may involve.
- Identify community concerns, incentives, potential local focal persons and feasible arrangements for continued monitoring.
- Avoid presenting unapproved commitments and refer policy or enforcement questions to the competent authorities and UNDP.

6. Analysis and recommendations

- Clean and organize all field records and datasets.
- Summarize the operational fleet, fishing effort, representative landing information and fish-flow findings.
- Identify practical baseline indicators that can be monitored after the assignment.
- Recommend realistic next steps for community engagement and phased FMP implementation.

Minimum information to be collected

Data Area	Key Information to Collect
Operational boats	Number active during the study, boat categories, approximate size, crew and operational status.
Fishing gears	Principal gear types, target fisheries and reported seasonal use.
Fishing activity	Departures/returns, trip frequency and duration, fishing days and basic effort indicators.
Representative landings	Main species, approximate quantity, landing timing, handling and first buyer.
Fish flow	Sorting, local sale/consumption, buyers, transport, market destinations and departure from the community.
Community/FMP engagement	Stakeholders consulted, understanding, concerns, incentives, participation options and possible local focal persons.
Constraints	Fuel, ice, handling, transport, market access, safety, environmental and management issues.

Deliverables and payment schedule

Deliverables/ Outputs	Estimated Duration to Complete	Target Due Dates (indicative)	Payment
Deliverable 1: Inception note and final field tools, including methodology, sampling/observation plan, confirmed field locations,	1 Week	End of Week 1	20%

stakeholder plan, work schedule, team arrangements and risk/quality controls.			
Deliverable 2: Completion of four weeks field presence and submission of verified field records, preliminary boat/gear baseline, landing observations, consultation log and brief field-completion note.	4 weeks	End of Week 5	40%
Deliverable 3: Final concise fisheries baseline and initial FMP implementation report, including clean datasets, fish-flow map, community engagement findings, priority monitoring indicators, recommendations and presentation of results.	1 week	End of Week 6	40%
Total			100%
PAYMENT MODALITY:			
Payments under the contract shall be deliverable-based and made upon satisfactory completion and acceptance of each deliverable by UNDP. Field deployment and any reimbursable travel arrangements, if applicable, shall be governed by the contract and prior written authorization.			
WORKING ARRANGEMENTS			
Institutional Arrangements: The National Consultant will work under the overall supervision of the SFISH Project Manager and the direct guidance of the National Project specialist, in coordination with relevant fisheries authorities, local authorities and community representatives. The consultant will work as part of a minimum two-person field team. The composition and contractual arrangement of the second team member and any local assistants will be confirmed by UNDP before deployment. Duration of the Work The assignment will require up to six weeks, including approximately one week for inception and preparation, four weeks of continuous field presence during the active fishing season, and approximately one week for analysis, reporting and presentation. The indicative start is October 2026, subject to confirmation by UNDP. Duty Station Khor Umaira, Lahj Governorate, with limited home-based preparation and reporting. Continuous presence in or near the target community will be required during the four-week field phase. All field travel and deployment are subject to prior approval by UNDP, UNDP security clearance, and applicable travel procedures.			
REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS			
• A relevant bachelor's degree in fisheries science with additional qualifying experience may be accepted or any related field. • At least five years of relevant experience in data collection, and community work. • Experience facilitating community consultations and communicating technical or management concepts in clear, locally appropriate language. • Good understanding of Yemen's coastal context; experience in Lahj, Aden or nearby coastal areas is an advantage.			

- Strong analytical, data-management and concise report-writing skills.
- Fluency in spoken and written Arabic and good working proficiency in English.

Documents to be included when submitting the proposals:

Interested individual consultants must submit the following documents/information in one PDF document:

- Personal CV or P11 indicating relevant assignments and contact details of at least two professional references.
- Brief technical proposal describing the proposed approach, availability for the field period and understanding of the assignment.

Approved by

Name: Karina Schejbalova

Title: Project Manager for Support to the Fisheries Sector projects

Date: 08-Sep-2026

Signature:

Signed by:

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Mohammed Hitari

Programme Specialist

Initial
