

## Q&A

### FOR THE ESTABLISHMENT OF SERVICE CONTRACT FOR THE PROVISION OF CUSTOMS CLEARANCE SERVICES

**RFP/SOADEN/004/22**

Question	Answer
<p>We kindly ask you to respond to our inquiries for the tender (RFP/SOADEN/004/22) in annex-B, which are as follow :</p> <ol style="list-style-type: none"> <li>1) For general cargo via sea, what is meant by AGENT FEES PER PER OPERATION ?</li> <li>2) For general cargo via sea, is the contractor responsible for discharging the cargo arriving via sea ?</li> <li>3) For general cargo via airports, what about the amounts to be paid against official receipt. For example, but not limited (Handling Charges/storage in bonded warehouse at the airport). Would they be paid by you ?</li> <li>4) For containers (D20' &amp; D40' / HC40'), what is meant by COST OF CUSTOM LABOURS ?</li> <li>5) For containers (D20' &amp; D40' / HC40'), what is meant by OH &amp; OW ?</li> <li>6) For clearing charges 20' &amp; 40', When the number of containers is more than one, we put the rate multiplied by the number of containers ?</li> <li>7) For the item "Rates shall exclude below actual expenses" :               <ul style="list-style-type: none"> <li>- Does this item mean that those excluded expenses would be paid by you ?</li> <li>- What about the costs of overnights due to the delay from your side ?</li> <li>- How much are the exemption facilities ?</li> <li>- Can a clearer explanation be given to points 9 and 10 ?</li> <li>- In the case of paying other amounts against official receipt other than the ten points mentioned in the item "Rates shall exclude below actual expenses", Would they be paid by you ?</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>1) Agent Fees for General Cargo refers to associated charges with various exemption approval formalities and clearance.</li> <li>2) Yes, the service provider shall be responsible for the discharge of sea General Cargo.</li> <li>3) All actual charges paid against official receipts linked to the clearing process shall be invoiced by the service provider to support payment process. Please refer to Annex – B Financial Offer Form which highlights examples of actual expenses that may be incurred.</li> <li>4) This refers to possible handling charges by labourers in case of additional inspections when containers need to be exceptionally destuffed at terminal.</li> <li>5) This refers to Over Height and/or Over Weight items that require special handling and specialized containers (Open Top, Open Sides, Flat Rack, Platform.</li> <li>6) Please refer to Page no. 2 of Annex – B for the breakdown per type of container, so clearing charges are calculated accordingly.</li> <li>7) Answers on rates that shall exclude actual expenses are summarized below:           <ul style="list-style-type: none"> <li>➤ Shipments/containers are timely unloaded within normal office working hours between 08:00 am to 04:00 pm. Any costs related to late arrival of containers or overnight stay to unload following day are borne by the service provider.</li> <li>➤ Exemption fee can be quoted by bidder depending on type of cargo. It can be included in Agent's fee in General Cargo category or lump sum in the clearing charge according to type/s of container/s.</li> <li>➤ Point no. 9 refers to any applicable expense involved in the clearance that may be charged per KG/Ton for shipments arriving to Aden airport through DHL, ARAMEX, etc. Point no. 10 refers to payable fees to various departments such port authorities, government departments, council fee, etc.</li> <li>➤ All other expenses related to clearing transaction paid against official receipts shall be invoiced by agent and reimbursed by UNHCR.</li> </ul> </li> </ol>
<p><b>IMPORTANT:</b> The bid submission deadline for this RFP has been extended to 03 November 2022 at 23:59 hrs Yemen Local Time as advertised on various media sources on 12 October 2022.</p> <ul style="list-style-type: none"> <li>• The following amendments made to the RFP:           <ol style="list-style-type: none"> <li>a) The duration of the Frame Agreement increased to 3 years, potentially extendable for a further two (2) periods of one (1) year each.</li> <li>b) The deadline for receipt of questions is on 23/10/2022 at 16:00 hrs Yemen time.</li> </ol> </li> <li>• All other terms and conditions remain unchanged.</li> </ul>	