



RFQ No.: 22923004

To Supplier Name:
Email:
Tel.:
Fax:

Date: 3/13/2023

We are kindly requesting your offer for the items listed in the table below. Please include price, currency, delivery date and any other applicable commercial terms (validity period, payment / delivery terms, warranty / technical support). Please also indicate if stated price(s) include/exclude any freight charges, insurance or value-added tax (VAT) to delivery to the address stated below.

Quotation will be considered if received by [4/April/2022 , Before 1PM], in Closed and stamped Envelope to NPA Office in Khourmakser behind Al Kurimi Bank

Quotations must be expressed in the [English or Arabic] language, [USD Currency].

The contract award will be made for the quotation offering the best value for money, based on service, quality and pricing considerations. Type of contract to be signed PO to supply and install all equipment and do the configuration, in accordance with the NPA's standard procurement terms

Delivery address: NPA Office in Khourmakser Aden- A Shabat - Behind Al Kuraimi Bank.

For any inquiries please contact the log Officer Akram Al DINY Phone: 776111737 - 736111737 or send it through the email: yemen.logistics@npaid.org

Please note that all suppliers will be screened for applicable Norwegian People's Aid (NPA) eligibility requirements. Any suspected fraud and corruption in relation to this procurement process can be reported through the whistleblowing channel at NPA website <https://www.npaid.org/about-us/ethics>.

ITEM / REQUIREMENTS SPECIFICATION	Qty	Unit	Unit Price	Total Price
Legal Consultation Services (Firm), for NPA Yemen Program, Long term agreement, monthly Payment.	Monthly	1		
Legal Consultation Services (Firm), for NPA for NPA Yemen Program, Long term agreement, case by case services	case	1		
Legal Consultation Services (Firm), for NPA for NPA Yemen Program, Long term agreement, Hourly rate.	Hrs	1		

Remark:

The criteria of selecting a legal firm are as follows:

- 1- Possess Tax Card, Commercial Registration, and License (Law Practice License).
- 2- Relevant years of experience in topics such as labor law, tax law, and social security law, can win cases or solve disputes.
- 3- Relevant long experience in legal advisory with INGOs.
- 4- Strong analytical, and research skills, and effective interpersonal and communication skills.

Application Requirements:

- 1- RFQ.
- 2- The RFQ and company profile must be submitted to the Norwegian People's AID office, no later than 4th April 2023.
- 3- The RFQ, Company profile, and any previous experiences must be submitted in sealed envelopes and indicate the reference number and request Subject in the envelope cover.

Terms of payment (prefer to be through Bank transfer):	
Delivery Time:	
Validity of quote:	
Do you have Previous experience with INGOs, please attached related documents:	
Do you have a bank account, provide details.	
Please attach your valid registration documents with your quote	
Name - Position: Akram ALDINY / Logistic Officer	Supplier Name:
Date:	Date:
Signature and Stamp	Signature and Stamp:

Kind regards,



E-mail: akral750@npaid.org

Telephone: +967 236526

NPA office address: Al Madina Al Baydha, Khour Makser, behind Al Kuraimi Bank

Fax: +xxxxxxxx