

Terms of Reference for New Partnership

CALL FOR PARTNERSHIP WITH DKH IN YEMEN (#DKH/CFP/.....- 03-2023)

Background and Context:

Diakonie Katastrophenhilfe (DKH) is a German non-government organisation that renders humanitarian aid in 36 countries across the world. DKH is part of the Evangelisches Werk für Diakonie und Entwicklung e.V. (EWDE), one of the biggest welfare institutions in Germany. For more than 69 years, Diakonie Katastrophenhilfe (DKH) has been working in humanitarian assistance to alleviate the suffering caused by disasters and conflicts worldwide. DKH supports people who are affected by natural disasters, war, and displacement and who are not able to cope on their own in the emergency situation they find themselves in. It is an effort to help people in great need- worldwide, regardless of their color, religion, and nationality.

Diakonie Katastrophenhilfe (DKH) has been operational in Yemen since June 2019, working with government agencies, national partner organizations, and the wider humanitarian community to provide emergency response and resilience building initiatives across the country. Our programmes currently support *WASH, health, food security, livelihoods and social protection* in both developmental and humanitarian contexts.

Implementing humanitarian assistance programs through a global network of partner organisations local partners is one of the core principles of Diakonie Katastrophenhilfe (DKH) as it is known for its dignified partnership approach, its best practice in cooperation and implementation of projects with local partners, and its professional contributions for localization debates. DKH work is guided by the Humanitarian Principles and the Core Humanitarian Standards (CHS).

DKH provides technical and other backstopping support to all partner organisations within its area of responsibility. It also continuously aims at increasing and further strengthening relations with local partners on the ground and building their capacities.

Against this background, Diakonie Katastrophenhilfe (DKH) Yemen Country Office is calling for partnerships from LNGOs with presence in different locations of Yemen. Interested organizations must demonstrate commitment and capacity to work at different levels to scale up current and prospective programs, in support of any of our broad strategic objectives listed below:

- People restore their hope and life in dignity and safety, their basic needs are covered, and their access to rights and services is guaranteed.
- Improved long-term food security for vulnerable households.
- People have the possibility to be the agents of their own lives by accessing livelihoods.

- Strengthen local community prevention and response capacity for resilience, self-reliance and long-term capacity.

NOTE:

The applicant LNGO should precisely define its correct size in the application based on the entity stretch and budget managed in order to be correctly categorized during the analysis phase. Size depending on one of the previously mentioned two indicators will not be considered.

1. PARTNERSHIP WITH LOCAL NON-GOVERNMENTAL ORGANISATIONS

1.1 APPLICATIONS ARE EXPECTED FROM NATIONAL NON-GOVERNMENT ORGANISATIONS, COMMUNITY DEVELOPMENT ASSOCIATIONS, CIVIL SOCIAL ORGANISATIONS, WOMEN ASSOCIATIONS, ...ETC WITH STRONG PRESENCE IN BOTH SIDES OF YEMEN IS AN ESSENTIAL ASSET. TO BE ELIGIBLE AND CONSIDER FOR SELECTION, APPLICANTS MUST MEET THE FOLLOWING CRITERIA:

1.1 A. Eligibility Criteria for Local Non-Governmental Organizations

- The LNGO must be a registered organization with the respective local authorities as a member-based business association/society/consortium in non-government sectors and should be compliant with all applicable local laws and regulations of Yemen.
- The LNGO must have a renewed and valid work permit.
- LNGO should have at least two functional offices and more as well as a wide national coverage and influence.
- According to the size of the LNGO, minimum of 3 years implementing humanitarian programming, with annual portfolio not less than 300,000 USD or more for small LNGOs & 1,500,000 or more for medium and large.
- The LNGO has an operational bank account in name of the organization.
- The LNGO has Accounting software.
- The LNGO has the ability of providing bank financial statement proofing the secure financial position of the LNGO.
- Must have at least 3 most recent years audited financial statements ending 2022.
- The LNGO is able to demonstrate successful past performance in implementation of WASH, FSL, protection, health programming is a significant asset.
- The LNGO has a functional MEAL & CFM Systems.
- The LNGO is able to demonstrate previous programmatic implementation in northern and southern areas of Yemen.
- The LNGO is an active member in the clusters in Yemen for at least the last three years.
- The LNGO is able to demonstrate previous or current partnerships with YHF & other funding INGOs as well as donors by providing references.
- The LNGO is directly responsible for the preparation and implementation of the activities.

- The LNGO has experience in project management throughout the full program's cycle and not only activity or distribution-based interventions.
- The LNGO is able to demonstrate successful past performance in implementation of achieved programs.
- The LNGO must have the essential policies and systems; HR, CoC, Finance, Anti-fraud policy, Data Protection, Safe Guarding, PESA, CFM Policy (BNFs, Staff, and Stakeholder level), Agency Operation Manuals, Logistics policy including: a) Procurement, b) IT, c) Security, d) Asset & Inventory Policy.

1.1 B. Selection Criteria for National Non-Governmental Organizations.

- Organization must have well established governance structure.
- Organization must have evidence of a leadership structure.
- Organization must be politically neutral.
- Organization must have evidence of an independent bank account with signatories.
- Organization must have well demonstrated and verifiable financial management system and reporting capacity.
- Organization must demonstrate acceptance by community leaders and local Government.
- Organization must demonstrate satisfactory reference checks for past performance.
- Organization must have proven record in community interventions, systems strengthening, policy influencing, advocacy, capacity building, networking and media engagement at governorates and national levels.
- Organization must have demonstrated ability to engage effectively on various social media and traditional media platforms.
- Organization is able to provide previous assessment by UN and /or other funding INGOs.
- Organization must accept to be vetted by DKH vetting system.

SUBMISSION OF APPLICATIONS

Interested LNGOs have to access the below link and provide all the required information as well as documents not later than April 6th, 2023:

<https://ee.humanitarianresponse.info/x/sbr9wONI>

Organisations which have been registered by DKH are requested also to apply again using the link mentioned above.

SELECTION PROCESS:

Diakonie Katastrophenhilfe will review all valid submissions however, for the next stage of this process, will only contact organizations whose submissions meets the eligibility and selection criteria, program focus, experience, and capacity expected in the above stated requirements.

DISCLAIMER:

Advertisement of CFP does not commit any funding on the part of DKH. All applications will be reviewed and evaluated on merit criteria. Applications not meeting minimum eligibility criteria will not be scored. DKH reserves the right to accept or reject any applications submitted. DKH may carry out capacity assessment for the short listed LNGOs.