**UNITED NATIONS**

**OFFICE OF THE**

**HIGH COMMISSIONER FOR HUMAN RIGHTS**



**PROJECT PROPOSAL**

**[[1]](#footnote-1)**

**Title of Project:**

**Organization:**

**Duration:**

**Total amount of the full project (if applicable):**

**Amount requested from OHCHR:**

# *Background*

# *Project objectives*

# *Project activities*

***5 Role of OHCHR’s field presence in project implementation (if applicable)***

***6 Beneficiaries (description and estimated number)***

***7 Expected Results***

# *8. Staffing*

|  |  |  |  |
| --- | --- | --- | --- |
| **STAFF REQUIRED ONLY FOR THIS PROJECT** | | | |
| |  |  |  | | --- | --- | --- | | **Post / Position in the Project** | **Responsibilities / Duties in the position** | **Average Annual Salary from all sources, if applicable** | |  |  |  | |  |  |  | | | | |
| |  |  |  |  | | --- | --- | --- | --- | | **Post / Position in Project** | **Staff Name** | **Title** | **Part/Full Time %** | | | | |
|  |  |  |  |
|  |  |  |  |

NB. For staff recruited to implementation the project: if the person is already recruited, please include the CV; otherwise please indicate “vacant” in the above table. The corresponding CV(s) will be to be provided to OHCHR with the final report.

# *9. Implementation plan – example of timetable per activity:*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **ACTIVITY** | **Year** | | | | | |
| **M** |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

***10. Risk Assessment:***

# *11. Added value of the project, including regarding gender diversity and mainstreaming*

# *12. Sustainability*

# *13. Budget requirements*

The project requires US $ 2500 from OHCHR for the successful accomplishment of the project activities.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Unit** | **Quantity** | **Unit Cost** | **Total** |
| 1101 - Staff and other Personnel Costs |  |  |  |  |
| 1102 - Travel |  |  |  |  |
| 1103 - Equipment, Vehicles and Furniture |  |  |  |  |
| 1104 - Contractual Services |  |  |  |  |
| 1105 - Supplies, Commodities, Materials |  |  |  |  |
| 1106 - General Operating and Other Direct Costs |  |  |  |  |
| **Total** | | | | **$** |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Additional information attached (if applicable)**

**a) Information on other sources of funding for the project**

|  |
| --- |
| **SOURCES OF FUNDING** |
| **A: Information on other sources of funding for the period of the application** | |
| | **Name of Source** | **Type of Source**  **Cash or in-kind from the grantee** | **Period** | **Purpose** | **Foreseen amount/value** | **Status** | **Proposed Amount** | | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | | **Total** |  |  |  | **US$** |  | **US$** | |  |
| |  | | --- | | **B: Comments on other sources of funding** | |  |

**b) Registration in the country (attach certificate)**

**c) CVs of staff to be paid by the GC grant**

**d) Name of proposed audit company and contact details of the proposed auditor (if applicable)**

**Date**

**Signature**

1. **The project proposal must not exceed 10 pages. However, additional information may be provided as attachment.** [↑](#footnote-ref-1)