TO: **Prospective Applicants**

ISSUANCE DATE: May 7, 2021
QUESTIONS DUE BY: May 12 2021
CLOSING DATE: June 7, 2021

REF: **Cooperative Agreement No. 72027918CA00001**

SUBJECT: **RFA No. YCST-FY21-RFA02**

REQUEST FOR APPLICATIONS FOR ENGAGING YOUTH IN CIVIC LIFE (EYCIL) ACTIVITY

Cooperative Housing Foundation, doing business as Global Communities, is an international non-profit organization that works closely with communities worldwide to bring about sustainable changes that improve the lives and livelihoods of the vulnerable people. The mission of Global Communities is to create long-lasting, positive and community-led change that improves the lives and livelihoods of vulnerable people across the globe. Global Communities has been working in Yemen since 2004 helping to empower young people and improve the educational system, as well as build the capacity of media and civil society to address and engage the public around social issues related to the rights of women and children.

Global Communities has been selected by the United States Agency for International Development (USAID) to serve as the Prime Recipient for the Yemen Communities Stronger Together (YCST). YCST is a multi-year program funded by USAID and implemented by Global Communities in five governorates in Yemen. The purpose of YCST is to support local-level initiatives that mitigate conflict, strengthen social cohesion, promote the peaceful resolution of differences, and, where feasible, capitalize on stabilization opportunities in Yemen.

Global Communities is inviting qualified organizations with experience in peacebuilding interventions to submit their applications for to promote youth engagement in civic life in targeted areas, contributing to YCST's overall goal of laying durable foundation for peace in Yemen. Applicants who are eligible to apply are: organizations with a valid registration in Yemen, formally constituted, recognized by and in good standing with appropriate Yemen authorities, and compliant with all applicable civil and fiscal regulations. All applicants must be legally recognized organizational entities under applicable law and authorized to operate in Yemen. For-profit entities are eligible to apply, but fixed fee or profit must not be included in the budget. Government and parastatal entities are ineligible to apply for these grant funds.

Interested organizations should submit their applications, in an electronic format in accordance with the language of the solicitation to **grants-ycst@globalcommunities.org**. All **applications** must be received no later than **June 7, 2021**, **17:00 local time, Aden, Yemen**.

Prospective applicants are advised that applications received no later than June 7, 2021, 17:00 local time, Aden, Yemen will be reviewed and that Global Communities reserves the right to issue an award to any or none of the applications.

Responding organizations are advised that this solicitation does not in any way commit Global Communities to make an award or compensate the responding organizations for any costs incurred in the preparation and submission of their applications.

Applicants are advised that Global Communities reserves the right to vet successful applicants, before the awarding stage, according to 2 CFR Part 701 - Partner Vetting.

Any **questions** or **requests** for information should be addressed by no later than **May 12, 2021**, **17:00 local time, Aden, Yemen** to Grants Team via email at: grants-ycst@globalcommunities.org. Any information given to one prospective applicant concerning this solicitation will be furnished to all such applicants as an amendment of the solicitation.

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Abbreviations and Acronyms

ADS	Automated Directives System (USAID)
CFO	Chief Financial Officer
CFR	Code of Federal Regulations
EYCIL	Engaging Youth in Civic Life
HQ	Headquarters
HR	Human Resources
M&IE	Meals and Incidental Expenses
NICRA	Negotiated Indirect Cost Rate Agreement
OFAC	Office of Foreign Assets Control
OMB	US Office of Management & Budget
PAFR	Pre-Award Assessment for Financial Responsibility
PGF	Peacebuilding Grants Fund
RFA	Request for Applications
SAM	System for Award Management
USAID	United States Agency for International Development
USD	United States Dollars
USG	United States Government
YCST	Yemen Communities Stronger Together

Section 1: Program Description

1) Background

YCST envisions to achieve four program objectives, of which Objective 2 is to build the capacity of formal and informal local leaders, organizations, and networks to serve as neutral arbitrators and peacebuilders and meet community and constituent needs. Within the targeted communities and at the district level, YCST plans to strengthen local mechanisms, and the skills of those who participate in them, to identify and address unresolved grievances that can spark a violent conflict. To that end, YCST manages a Peacebuilding Grants Fund (PGF), which specifically contributes to the second outcome of Objective 2: '*CSOs strengthened to promote social cohesion, participation of women and youth, and reconciliation*'.

The PGF aims to support non-governmental organizations (NGOs) and civil society organizations (CSOs) to implement high-priority, technically focused activities such as increasing women's participation in peacebuilding and promotion of positive engagement of youth in civic life. These activities also network women and youth across communities and address peacebuilding priorities that further the purpose of YCST in all targeted communities. Therefore, Engagement of Youth in Civic Life (EYCIL) is one of the main high-priority activities under the PGF. YCST is requesting for applications to implement EYCIL in the targeted areas in Abyan, Lahj and Taiz governorates.

2) Objective and Interventions

The main objective of the EYCIL is to promote youth engagement in civic life in the targeted area. EYCIL will be implemented in close coordination with the community committees established by YCST as well as with Enhancing the Role of Women in Peace (ERWIP), which is the second main high-priority activity of the PGF in targeted communities. Below is list of the interventions of the EYCIL and applicants may propose additional activities that contribute to the objective of the EYCIL while remaining within the award ceiling.

1) Awareness raising for youth, local authorities, and community leaders on the importance of United Nations Security Council Resolution 2250 and involving youth in resolving conflicts, reconciliation, negotiation, and peacebuilding processes by holding discussion session. This should also include ensuring that a safe space is established, where participants can openly discuss issues affecting youth and how to overcome them;

2) Training of youth on conflict resolution, negotiation and mediation. At the end of the training, the participants will select an issue of their own choice, and develop a solution and an action plan for its implementation. The youth will put the skills gained from the training into practice to resolve a particular dispute between members of the community and/or neighboring communities. This activity will also involve documentation, which will lead to production of four educational short video clips, on conflict resolution and mediation. The participants will be exposed to the basics of the content creation for social media platforms; and

3) Supporting the trained youth with appropriate expertise, equipment, supplies and financial support to the following activities:
    a. Produce (4) short educational video clips on conflict resolution and mediation.
    b. Identify a communal activity, which will benefit the entire community, and implement it during the lifetime of the grant. Examples of such activities include, but not limited to, cleaning campaigns, planting trees, etc.

c. An activity or activities specifically targeting female adolescent and youth. Examples of such activities include but not limited to Table Tennis Tournament, which will feature female teams from schools in targeted communities.

3) Expected Outcome

The activities of EYCIL are expected to raise awareness of the targeted communities, specifically their decision makers, on the importance of United Nations Security Council Resolution 2250 and involving youth in conflict mitigation, reconciliation, negotiation, and peacebuilding processes. The intervention will also support a number of youth beneficiaries (at least 40% female) gain the skills to become influential civic actors and agents of positive social change. The grant will also enable youth to share their unique perspectives on local issues and their solutions with decision makers. In addition to conflict resolution, the youth participants will be trained on content creation for social media platforms and produce an educational content. The voluntary communal activities, which will be implemented by the youth participants, will also benefit the entire populations of their communities.

4) Targeted Communities

EYCIL plans to target the communities indicated in the below table. Organization can apply for one community or more in a single award in accordance with Section 2.B. Other Qualification Requirements and without exceeding the ceiling of the cost allocated for each award.

Governorate	**District**	**Community**
Abyan	Khanfir	Al Dergag
		Al- Kawd
		Shoqra
Aden	Al Buraiqeh	Nagi
		Al-Shouhada
	Seerah	Al-Telal Al-Moltahiba
		March
Hadramout	Ash Shihr	Al-Hame
	Al Mukalla	Bowaish-Rukab
Lahj	Al Hawtah	Al Gharbia
	Al Musaymir	Al Musaymir
	Al Madaribah Wa Al Arah	Bitan Al A'ala Wa Al Asfal
		Tarbaha'a

Section 2: Eligibility Information

2.1. Eligible Entities

Applicants who are eligible to apply are: organizations with a valid registration *in Yemen,* formally constituted, recognized by and in good standing with appropriate *Yemen* authorities, and compliant with all applicable civil and fiscal regulations. Examples of potentially eligible entities include NGOs & CSOs, who are able to respond through written applications. All applicants must be legally recognized organizational entities under applicable law and authorized to operate in Yemen. For-profit entities are eligible to apply, but fixed fee or profit must not be included in the budget. Government and parastatal entities are ineligible to apply for these grant funds.

To be eligible for award of a Subgrant Agreement, in addition to other conditions of this RFA, organizations must have a politically neutral humanitarian mandate, a commitment to non-discrimination with respect to their employees and to beneficiaries and adherence to equal opportunity employment practices. Non-discrimination includes equal treatment without regard to race, religion, ethnicity, gender, and political affiliation.

Applicants are reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the subrecipient to ensure compliance with these Executive Orders and laws. This provision must be included in all lower-tier subawards and contracts issued under a Subgrant Agreement.

2.2 Pre-Award Assessment for Financial Responsibility (PAFR)

Applicants must have the organizational capacity and adequate internal controls to meet the requirements of YCST, and USAID. Each applicant under consideration for award will be required to complete a Pre-Award Assessment for Financial Responsibility (PAFR) form, and to provide documents and manuals to demonstrate organizational responsibility.

2.3 Anti-Terrorist Financing and Debarment and Suspension

- Applicants are informed that Global Communities complies with U.S. Sanctions and Embargo laws and Regulations including Executive Order 13224 on Terrorist Financing, which effectively prohibit transactions with persons or entities that commit, threaten to commit or support terrorism. Any person or entity that participates in this RFA process, as either a prime or sub to the prime, must certify as part of the application that he or it is not on the U.S. Department of Treasury Office of Foreign Assets Control (OFAC) Specially Designated Nationals (SDN) List and is eligible to participate. USAID YouthPower shall disqualify any bid received from a person or entity that is found to be on the List or otherwise ineligible.

- Organizations or individuals that have an active exclusion on the System for Award Management (www.sam.gov) shall not be eligible for financing and shall not be used to provide any commodities or services contemplated by this RFA.

2.4 Other Qualification Requirements

- Each applicant/organization must submit no more than two (2) applications.

- Each applicant must target only a community or communities in one (1) governorate per application.

- To be eligible to apply, applicant must be:

  - Registered and operating with the appropriate Yemini supervisory body or governmental ministry;
  - Licensed to operate in the field of the proposed activities; and
  - Management and financial structure proposed for the grant would enable the grantee to effectively and efficiently implement the proposed activities.
  - Receive an eligibility notice In accordance with "2 CFR Part 701 - Partner Vetting".

Section 3: Application and Submission Information

A. General Instructions

1. Applicants are requested to submit an application directly responsive to the terms, conditions, and clauses of this RFA. Applications not conforming to this solicitation may be categorized as unacceptable, thereby eliminating them from further consideration.

2. Any application received in response to this solicitation will be reviewed strictly as submitted and in accordance with the evaluation criteria specified in Section 4, Application Review Information.

3. The person signing the application must have the authority to commit the Applicant to all the provisions of the application.

4. Global Communities is not obligated to make an award or to pay for any costs incurred by the applicant in preparation of an application in response hereto.

5. Language – All applications must be in English.

6. Applications must be clearly and concisely written and must describe and define the applicant's understanding and compliance with the requirements contained in Section 1 of RFA, Program Description. The application should clearly address each of the evaluation criteria set forth in Section 4 of this RFA. All pages of each volume (cost and technical) must be sequentially numbered and identified with the name of the application and the RFA number.

7. The overall proposal shall consist of two (2) physically separated parts, as follows: Volume I – Technical Proposal; and Volume II – Cost Proposal. Technical Proposals must not make reference to pricing.

8. Global Communities reserves the right to accept or reject any application, and to cancel the solicitation process and reject all applications, at any time prior to award, without thereby incurring any liability to applicants or any obligation to inform applicants of the grounds for Global Communities action.

9. Prospective applicants are advised that applications received no later than June 7, 2021, 17:00 local time, Aden, Yemen will be reviewed and that Global Communities reserves the right to issue an award to any or none of the applications.

10. In accordance with "2 CFR Part 701 - Partner Vetting" Global Communities will submit successful applicants for vetting before awarding an agreement.

B. Submission Instructions

1. Applicants must use Appendix A, B, and C in their submissions. Only applications that use these appendices will be evaluated.

2. Applications must be submitted by June 7, 2021, 17:00 Aden time. Applications must remain valid for a minimum of sixty (60) days.

3. The Applicant may submit its proposal electronically by Internet email with up to 2 attachments (2MB limit) per email compatible with MS WORD, Excel, and Adobe Acrobat in a MS Windows environment to:

   YCST Grants
   grants-ycst@globalcommunities.org

4. Late applications will not be considered for award.

C. Technical Proposal Layout

Using Appendix A – Technical Proposal Template, the technical application must be organized so that it follows the technical evaluation factors listed in Section 4. The Technical Application must not exceed 5 pages in length, including graphics and charts but excluding resumes and annexes. The pages that exceed this page limitation will not be evaluated. Any additional annexes not required by this RFA will not be evaluated. Applications shall be submitted in Word format, written in English, single-spaced, using Times New Roman font size 11 with each page numbered consecutively, and have at least one inch margins on the top, bottom and sides.

The technical proposal must include:

1. **Technical Approach (limit 2 and a half pages/1,250 words).** This summary must demonstrate the applicant's understanding of the context, objectives, results and interventions outlined in Section 1 of this RFA as well their logical interlinks. The Applicant must provide a clear and succinct picture of the implementation approach, including the sequence of the activities, the units of each activity (in which the costing will be based upon), and a workplan. The Applicant must also provide f direct beneficiaries (gender-disaggregated) listed for each activity.

2. **Key Personnel (limit half a page/250 words, excluding resumes)**.

   Using the specified table in Appendix A, the Applicant must propose individuals for key personnel positions who are highly qualified and are able to fulfill the responsibilities as described below. The Applicant shall submit a complete and current resume for each proposed key personnel (not exceeding 2 pages each). These resumes must clearly describe the individuals' education, experience, and professional credentials. The resumes shall be submitted as an annex to the technical proposal and will not be counted in the page limit. The management structure of the applications should reflect the technical approach proposed in the subject matters listed in section 1.2 "Objectives and Interventions". The applicant must demonstrate that the combined experience of proposed key personnel meets the following standards:

   i. **Project Lead:** Steers the project implementation, administrative functions (including staff safety and security) and ensures timely achievement of project milestones as per the workplan.

Qualifications: Minimum Bachelor's degree in a related field and two years of experience in a similar role is required.

ii. **Technical Specialist:** Leads on trainings and technically supports the day-to-day implementation of project activities.
Qualifications: Minimum Diploma and 3 years of experience in a similar role.

iii. **Finance Specialist:** Manages the day-to-day financial and human resource functions of the project, ensures compliance with regulations and internal/external controls, and prepares monthly closures and bank reconciliations.
Qualifications: Bachelor's degree in Accounting, Finance, or related field and one year of experience in a finance-related role.

3. Capabilities of Organization (limit 1 page/500 words).

The Applicant shall demonstrate the following:

i. The specialized competence the organization possesses with regard to the requirements described in Section 1 of this RFA.

ii. Organizational systems and procedures are adequate related to: personnel policies and recruitment, travel policies; financial management; project management; contract administration; progress reporting; and other areas in order to successfully comply with requirements and accomplish the expected results

4. Past Performance of the Organization (limit 1 page/500 words)

The Applicant must submit a list of all grants, subgrants or contracts within the last three (3) years involving similar or related programs. The information for these awards must include the performance location, award number (if available), a brief description of the work performed, donor (source of fund) and a point of contact list with current telephone numbers and email addresses. This list shall be attached as an annex to the Technical Application, which will not count against the page limit.

Global Communities reserves the right to obtain past performance information from other sources including those not named in applications.

C. Cost Proposal Format

The applicant must propose costs that it believes are realistic and reasonable for the work in accordance with the applicant's technical application. The applicant shall provide a complete budget by the cost elements described below using Appendix B - Cost Proposal Template. The cost application must be submitted separately from the technical application.

All cost and financial data should be fully supported with a budget narrative, complete in every detail, and organized in a manner that facilitates review and permits cost analysis. The cost and financial data shall include the following information/data:

1. **Direct Employee Salaries** – List employee name (when identified), functional position and duration of assignment (in terms of person days). The annual salary of an employee is that individual's basic

compensation exclusive of fringe benefits, travel incentives, housing allowances, differentials, and/or other bonuses. Salary and wages should be proposed in accordance with the applicant's personnel policies.

2. **Fringe Benefits** – Benefits shall be budgeted in accordance to what is mandated by local law and in accordance with the applicant's written established personnel policies. Describe the allocation method and base used. Fringe Benefits shall be expressed as a percentage(s) of salaries.

3. **Travel and Transportation** – Provide the number of trips, destination, purpose and cost by traveler.

5. **Other Direct Costs** – Itemize and provide complete details of other direct costs, including unit prices that may be incurred.

6. Each applicant is required to:

   i. Be registered in the System for Award Management (sam.gov) before submitting its application;

   ii. Provide a valid Data Universal Numbering System (DUNS) number for any grant application that is equivalent to $25,000 USD or more. If the applicant already has a DUNS number, it should be included in their application; and

   iii. Continue to maintain an active SAM registration with current information at all times during which it has an active subaward with Global Communities.

   Global Communities may not issue an award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements and, if an applicant has not fully complied with the requirements by the time Global Communities is ready to issue an award, Global Communities may determine that the applicant is not qualified to receive an award and use that determination as a basis for issuing an award to another applicant.

7. Under this award, there will be no construction; and no pre-award costs will be reimbursed.

Section 4: Application Review Information

A. General

Applications will be evaluated in accordance with the Review Criteria set forth below. These criteria serve to: (a) identify the significant matters which applicants should address in their applications and (b) set the standard against which all applications will be evaluated. To facilitate the review of applications, applicants are advised to organize the narrative sections of their applications in the same order as the Review Criteria.

An application may be eliminated from consideration before a detailed review is performed if the application is considered obviously deficient as to be totally unacceptable on its face or which prices are inordinately high or unrealistically low. In the event an application is rejected, the applicant will be sent a notice stating the reason(s) that the application was not considered for detailed review.

B. Basis for Award

1. The technical factors presented below will serve as the basis upon which applications will be reviewed. The relative weight accorded to each factor is expressed in points with 100 points possible.

2. Applicants are reminded that Global Communities is not obliged to make an award on the basis of lowest proposed cost or highest technical evaluation score. Although for this RFA technical merits are considered more important than cost relative to deciding who might best perform the work, cost factors and Global Communities prime recipient budget must also be considered. Therefore, after the final evaluation of applications, Global Communities will make the award to the applicant whose proposal offers the best value to Global Communities and USAID, considering both technical and cost factors.

C. Evaluation Criteria

1. **Technical Approach (40 points)** – The extent that the applicant's proposal demonstrates a clear and effective overall technical approach to performing the requirements described in the Program Description.

2. **Capabilities and Relevant Experience of the Organization (20 points)** – Demonstrated organizational capabilities and experience as follows:

   - Specialized competence of the organization (10 points).
   - Organizational competence relative to the Program Description, including knowledge of and experience in interventions related to youth civic engagement, youth volunteering and participation (5 points).
   - Proven record of providing technical assistance and mentoring to youth in conflict resolution and designing and implementing youth-led communal initiatives (5 points).

3. **Proposed Key Personnel and their Qualifications (20 points)** – Demonstrated expertise, experience, and availability of personnel to meet the requirements of the Program Description.

4. **Past Performance of the Organization (10 points)** – Quality of product or service, including cost control, timeliness of performance, and meeting goals and targets, and customer satisfaction with performance.

5. **Cost Proposal (10 points)** –Applicants are reminded that YCST is not obliged to award a grant on the basis of lowest proposed cost, or to the bidder with the highest technical evaluation score. For overall evaluation purposes of this RFA, technical factors other than cost, when combined, are considered more important than cost factors. Cost will be evaluated for realism and reasonableness in accordance with FAR 15.404.

D. Cost/Price Analysis – Global Communities will also review the cost applications, but scores will not be assigned. The cost review will focus on three sub-factors: Cost Realism/Reasonableness, Cost Completeness, and Cost Effectiveness.

1. **Cost Realism/Reasonableness:** The cost realism analysis is intended to determine whether the costs estimated accurately reflect the costs that would be incurred during the actual performance of the program, and whether those costs are reasonable. In addition, Global Communities will make a determination of cost reasonableness based on its own cost experience for similar items or services, what is available in the marketplace, and/or other applications.

2. **Cost Completeness**: A detailed line item budget, budget notes, assumptions, and schedules that clearly explain how the estimated amounts were derived must adequately support the Applicant's cost proposal. Global Communities may request additional supporting information to the extent necessary to determine whether the costs are realistic and reasonable.

3. **Cost Effectiveness:** involves maximizing the percentage of the budget allocated to program delivery.

5. **Ineligible Costs/Activities:** Commodities and services that are ineligible for financing under this RFA include the following:

   i. Military equipment.
   ii. Surveillance equipment.
   iii. Commodities and services for support of police or other law enforcement activities.
   iv. Abortion equipment and services.
   v. Luxury goods and gambling equipment.
   vi. Weather modification equipment.
   vii. Construction or infrastructure activities of any kind.
   viii. Purchases of restricted goods, such as: agricultural commodities, motor vehicles, pharmaceuticals, contraceptive products, or used equipment.
   ix. Purchases or activities unnecessary to accomplishing grant purposes as defined here and determined by Global Communities.
   x. Prior obligations of and/or debts, fines, and penalties imposed on the grantee.
   xi. Other unallowable costs in accordance with the federal regulations, such as alcoholic beverages. Refer to 2 CFR 200 Subpart E "Cost principles for more information on types of unallowable costs.

5. **Ineligible Suppliers:** Organizations or individuals that are not in compliance with the requirements in the Standard Provision "Debarment and Suspension" and the Standard Provision

“Preventing Terrorist Financing” may not be used to provide any commodities or services contemplated under this RFA.

Section 5: Award and Administration Information

A. Anticipated Award Schedule

Global Communities intends to issue more than one award; each shall not exceed 50,000 USD. This is indicative, and does not mean applicants should strive to meet the maximum amount as cost reasonableness and competitiveness are part of the evaluation criteria.

However, in exceptional circumstances, this amount may be adjusted depending on the grant timeframe, the applicant's institutional capacity, the geographic scope of the proposed program, and the type and extent of partnership or other teaming arrangements that are proposed. Global Communities reserves the right to fund none of the applications submitted.

B. Start Date and Period of Performance

The anticipated start date of the program is August 1, 2021 for a period not to exceed seven (7) months from the date of Award.

C. Type of Award

Grants may be provided where funds are disbursed based on specified "milestones" or deliverables (FAA – Fixed Amount Awards), Cost reimbursable funds (Standard Grant), or either in direct material or equipment (In-Kind Grant). The grant mechanism will be determined by the YCST team through a pre-award determination process based on the nature of the grant activity and the financial and management capacity of the grantee organization. The award size, the number of awards and amount of available funding is subject to change.

D. Authorized Geographic Code

The Authorized Geographic Code for the procurement of goods and services is 937.

E. Cost Sharing

Not Required

F. Reporting

i. **Monthly Progress Reports** - The subrecipient will prepare and submit a monthly progress report within five (5) days after the end of each month. The subrecipient shall use the template that will be shared as part of the agreement package.

ii. **Monthly Financial Reports** - The subrecipient will prepare and submit a monthly financial report within fifteen (15) days after the end of each month, to include:

- Total estimated cost of the subaward
- Total amount obligated
- Total amount liquidated
- Total amount expended but not yet liquidated
- Remaining Unexpended Funds

iii. **Quarterly Progress Reports** – The subrecipient will prepare and submit a quarterly progress report within fifteen (15) days after the end of each quarter. The subrecipient shall use the template that will be shared as part of the agreement package.

iv. **Close-out Plan** – One month prior to the completion date of the subaward, the subrecipient shall submit a Close-out Plan to Global Communities. The close-out plan shall include, at a minimum, a Property Disposition plan; a plan for phase out of in-country operations; a delivery schedule for all reports or other deliverables required under the subaward; and a timeline for completing all required actions in the Plan.

v. **Final Report** – The subrecipient shall submit a final performance report within thirty (30) days after period of performance end date.

K. Branding and Marking

All activities under the subgrants should be marked and branded in accordance with USAID branding and marking requirements, and YCST Branding, and Marking Plan. The subrecipient will obtain Global Communities approval before branding or marking any of the activities. Global Communities YCST will provide the selected grantees with detailed guidance on branding and marking upon signing the agreement.

Section 6: Standard Provisions

A. Standard Provisions for U.S. Nongovernmental Organizations

The full text of each Standard Provision may be accessed electronically at the following internet address:

https://www.usaid.gov/ads/policy/300/303maa

A.1	MANDATORY STANDARD PROVISIONS FOR U.S. NONGOVERNMENTAL ORGANIZATIONS AS OF 03/31/2021
M1.	APPLICABILITY OF 2 CFR 200 and 2 CFR 700 (NOVEMBER 2020)
M2.	INELIGIBLE COUNTRIES (MAY 1986)
M3.	NONDISCRIMINATION (JUNE 2012)
M4.	AMENDMENT OF AWARD (JUNE 2012)
M5.	NOTICES (JUNE 2012)
M6.	SUBAWARDS AND CONTRACTS (DECEMBER 2014)
M7.	OMB APPROVAL UNDER THE PAPERWORK REDUCTION ACT (DECEMBER 2014)
M8.	USAID ELIGIBILITY RULES FOR GOODS AND SERVICES (MAY 2020)
M9.	DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (JUNE 2012)
M10.	DRUG-FREE WORKPLACE (JUNE 2012)
M11.	EQUAL PARTICIPATION BY FAITH-BASED ORGANIZATIONS (JUNE 2016)
M12.	PREVENTING TRANSACTIONS WITH, OR THE PROVISION OF RESOURCES OR SUPPORT TO, SANCTIONED GROUPS AND INDIVIDUALS (MAY 2020)
M13.	MARKING AND PUBLIC COMMUNICATIONS UNDER USAID-FUNDED ASSISTANCE (DECEMBER 2014)
M14.	REGULATIONS GOVERNING EMPLOYEES (JUNE 2018)
M15.	CONVERSION OF UNITED STATES DOLLARS TO LOCAL CURRENCY (NOVEMBER 1985)
M16.	USE OF POUCH FACILITIES (AUGUST 1992)
M17.	TRAVEL AND INTERNATIONAL AIR TRANSPORTATION (DECEMBER 2014)
M18.	OCEAN SHIPMENT OF GOODS (JUNE 2012)
M19.	VOLUNTARY POPULATION PLANNING ACTIVITIES – MANDATORY REQUIREMENTS (MAY 2006)
M20.	TRAFFICKING IN PERSONS (APRIL 2016)
M21.	SUBMISSIONS TO THE DEVELOPMENT EXPERIENCE CLEARINGHOUSE AND PUBLICATIONS (JUNE 2012)
M22.	LIMITING CONSTRUCTION ACTIVITIES (AUGUST 2013)
M23.	USAID IMPLEMENTING PARTNER NOTICES (IPN) PORTAL FOR ASSISTANCE (JULY 2014)
M24.	PILOT PROGRAM FOR ENHANCEMENT OF GRANTEE EMPLOYEE WHISTLEBLOWER PROTECTIONS (SEPTEMBER 2014)
M25.	SUBMISSION OF DATASETS TO THE DEVELOPMENT DATA LIBRARY (OCTOBER 2014)
M26.	PROHIBITION ON REQUIRING CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS OR STATEMENTS (MAY 2017)
M27.	CHILD SAFEGUARDING (JUNE 2015)
M28.	MANDATORY DISCLOSURES (NOVEMBER 2020)
M29.	NONDISCRIMINATION AGAINST BENEFICIARIES (NOVEMBER 2016)
M30.	CONFLICT OF INTEREST (AUGUST 2018)

A.2	REQUIRED AS APPLICABLE STANDARD PROVISIONS FOR U.S. NONGOVERNMENTAL ORGANIZATIONS AS OF 03/31/2021	APPLICABLE TO THIS CONTRACT
RAA1.	NEGOTIATED INDIRECT COST RATES - PREDETERMINED (NOVEMBER 2020)	N
RAA2.	NEGOTIATED INDIRECT COST RATES - PROVISIONAL (NONPROFIT) (NOVEMBER 2020)	N

RAA3.	NEGOTIATED INDIRECT COST RATE - PROVISIONAL (PROFIT) (DECEMBER 2014)	N
RAA4.	INDIRECT COSTS – DE MINIMIS RATE (NOVEMBER 2020)	N
RAA5.	EXCHANGE VISITORS AND PARTICIPANT TRAINING (JUNE 2012)	N
RAA6.	VOLUNTARY POPULATION PLANNING ACTIVITIES – SUPPLEMENTAL REQUIREMENTS (JANUARY 2009)	N
RAA7.	PROTECTION OF THE INDIVIDUAL AS A RESEARCH SUBJECT (APRIL 1998)	N
RAA8.	CARE OF LABORATORY ANIMALS (MARCH 2004)	N
RAA9.	TITLE TO AND CARE OF PROPERTY (COOPERATING COUNTRY TITLE) (NOVEMBER 1985)	Y
RAA10.	COST SHARING (MATCHING) (FEBRUARY 2012)	N
RAA11.	PROHIBITION OF ASSISTANCE TO DRUG TRAFFICKERS (JUNE 1999)	N
RAA12.	INVESTMENT PROMOTION (NOVEMBER 2003)	N
RAA13.	REPORTING HOST GOVERNMENT TAXES (DECEMBER 2014)	Y
RAA14.	FOREIGN GOVERNMENT DELEGATIONS TO INTERNATIONAL CONFERENCES (JUNE 2012)	N
RAA15.	CONSCIENCE CLAUSE IMPLEMENTATION (ASSISTANCE) (FEBRUARY 2012)	N
RAA16.	CONDOMS (ASSISTANCE) (SEPTEMBER 2014)	N
RAA17.	PROHIBITION ON THE PROMOTION OR ADVOCACY OF THE LEGALIZATION OR PRACTICE OF PROSTITUTION OR SEX TRAFFICKING (ASSISTANCE) (SEPTEMBER 2014)	Y
RAA18.	USAID DISABILITY POLICY - ASSISTANCE (DECEMBER 2004)	N
RAA19.	STANDARDS FOR ACCESSIBILITY FOR THE DISABLED IN USAID ASSISTANCE AWARDS INVOLVING CONSTRUCTION (SEPTEMBER 2004)	N
RAA20.	STATEMENT FOR IMPLEMENTERS OF ANTI-TRAFFICKING ACTIVITIES ON LACK OF SUPPORT FOR PROSTITUTION (JUNE 2012)	Y
RAA21.	ELIGIBILITY OF SUBRECIPIENTS OF ANTI-TRAFFICKING FUNDS (JUNE 2012)	Y
RAA22.	PROHIBITION ON THE USE OF ANTI-TRAFFICKING FUNDS TO PROMOTE, SUPPORT, OR ADVOCATE FOR THE LEGALIZATION OR PRACTICE OF PROSTITUTION (JUNE 2012)	Y
RAA23.	UNIVERSAL IDENTIFIER AND SYSTEM OF AWARD MANAGEMENT (NOVEMBER 2020)	N
RAA24.	REPORTING SUBAWARDS AND EXECUTIVE COMPENSATION (NOVEMBER 2020)	Y
RAA25.	PATENT REPORTING PROCEDURES (NOVEMBER 2020)	N
RAA26.	ACCESS TO USAID FACILITIES AND USAID'S INFORMATION SYSTEMS (AUGUST 2013)	N
RAA27.	CONTRACT PROVISION FOR DBA INSURANCE UNDER RECIPIENT PROCUREMENTS (DECEMBER 2014)	N
RAA28.	AWARD TERM AND CONDITION FOR RECIPIENT INTEGRITY AND PERFORMANCE MATTERS (APRIL 2016)	Y
RAA29.	RESERVED	N/A
RAA30.	PROGRAM INCOME (AUGUST 2020)	N
RAA31.	NEVER CONTRACT WITH THE ENEMY (NOVEMBER 2020)	Y

B. Standard Provisions for Non-U.S. Nongovernmental Organizations

The full text of each Standard Provision may be accessed electronically at the following internet address:

http://www.usaid.gov/ads/policy/300/303mab

A.1	MANDATORY STANDARD PROVISIONS FOR NON-U.S. NONGOVERNMENTAL ORGANIZATIONS. AS OF 03/31/2021
M1.	ALLOWABLE COSTS (NOVEMBER 2020)
M2.	ACCOUNTING, AUDIT, AND RECORDS (MARCH 2021)
M3.	AMENDMENT OF AWARD AND REVISION OF BUDGET (AUGUST 2013)
M4.	NOTICES (JUNE 2012)
M5.	PROCUREMENT POLICIES (JUNE 2012)
M6.	USAID ELIGIBILITY RULES FOR PROCUREMENT OF COMMODITIES AND SERVICES (MAY 2020)

M7. TITLE TO AND USE OF PROPERTY (JUNE 2014)

M8. SUBMISSIONS TO THE DEVELOPMENT EXPERIENCE CLEARINGHOUSE AND DATA RIGHTS (JUNE 2012)

M9. MARKING AND PUBLIC COMMUNICATIONS UNDER USAID-FUNDED ASSISTANCE (DECEMBER 2014)

M10. AWARD TERMINATION AND SUSPENSION (DECEMBER 2014)

M11. RECIPIENT AND EMPLOYEE CONDUCT (JUNE 2018)

M12. DEBARMENT AND SUSPENSION (JUNE 2012)

M13. DISPUTES AND APPEALS (DECEMBER 2014)

M14. PREVENTING TRANSACTIONS WITH, OR THE PROVISION OF RESOURCES OR SUPPORT TO, SANCTIONED GROUPS AND INDIVIDUALS (MAY 2020)

M15. TRAFFICKING IN PERSONS (APRIL 2016)

M16. VOLUNTARY POPULATION PLANNING ACTIVITIES – MANDATORY REQUIREMENTS (MAY 2006)

M17. EQUAL PARTICIPATION BY FAITH-BASED ORGANIZATIONS (JUNE 2016)

M18. NONDISCRIMINATION (JUNE 2012)

M19. USAID DISABILITY POLICY - ASSISTANCE (JUNE 2012)

M20. LIMITING CONSTRUCTION ACTIVITIES (AUGUST 2013)

M21. USAID IMPLEMENTING PARTNER NOTICES (IPN) PORTAL FOR ASSISTANCE (JULY 2014)

M22. PILOT PROGRAM FOR ENHANCEMENT OF GRANTEE EMPLOYEE WHISTLEBLOWER PROTECTIONS (SEPTEMBER 2014)

M23. SUBMISSION OF DATASETS TO THE DEVELOPMENT DATA LIBRARY (OCTOBER 2014)

M24. PROHIBITION ON REQUIRING CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS OR STATEMENTS (MAY 2017)

M25. CHILD SAFEGUARDING (JUNE 2015)

M26. MANDATORY DISCLOSURES (NOVEMBER 2020)

M27. NONDISCRIMINATION OF BENEFICIARIES (NOVEMBER 2016)

M28. CONFLICT OF INTEREST (AUGUST 2018)

M29. PROHIBITION ON CERTAIN TELECOMMUNICATION AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (AUGUST 2020)

I.2	REQUIRED AS APPLICABLE STANDARD PROVISIONS FOR NON-U.S. NONGOVERNMENTAL ORGANIZATIONS AS OF 03/31/2021	APPLICABLE TO THIS CONTRACT
RAA1.	ADVANCE PAYMENT AND REFUNDS (NOVEMBER 2020)	Y
RAA2.	REIMBURSEMENT PAYMENT AND REFUNDS (DECEMBER 2014)	Y
RAA3.	INDIRECT COSTS – NEGOTIATED INDIRECT COST RATE AGREEMENT (NICRA) (NOVEMBER 2020)	N
RAA4.	INDIRECT COSTS – CHARGED AS A FIXED AMOUNT (NONPROFIT) (JUNE 2012)	N
RAA5.	INDIRECT COSTS – DE MINIMIS RATE (NOVEMBER 2020)	N
RAA6.	UNIVERSAL IDENTIFIER AND SYSTEM FOR AWARD MANAGEMENT (NOVEMBER 2020)	Y
RAA7.	REPORTING SUBAWARDS AND EXECUTIVE COMPENSATION (NOVEMBER 2020)	Y
RAA8.	SUBAWARDS (DECEMBER 2014)	Y
RAA9.	TRAVEL AND INTERNATIONAL AIR TRANSPORTATION (DECEMBER 2014)	N
RAA10.	OCEAN SHIPMENT OF GOODS (JUNE 2012)	N
RAA11.	REPORTING HOST GOVERNMENT TAXES (JUNE 2012)	Y
RAA12.	PATENT RIGHTS (JUNE 2012)	N
RAA13.	EXCHANGE VISITORS AND PARTICIPANT TRAINING (JUNE 2012)	N
RAA14.	INVESTMENT PROMOTION (NOVEMBER 2003)	N
RAA15.	COST SHARE (JUNE 2012)	N
RAA16.	PROGRAM INCOME (AUGUST 2020)	N
RAA17.	FOREIGN GOVERNMENT DELEGATIONS TO INTERNATIONAL CONFERENCES (JUNE 2012)	N
RAA18.	STANDARDS FOR ACCESSIBILITY FOR THE DISABLED IN USAID ASSISTANCE AWARDS INVOLVING CONSTRUCTION (SEPTEMBER 2004)	N
RAA19.	PROTECTION OF HUMAN RESEARCH SUBJECTS (JUNE 2012)	N

RAA20.	STATEMENT FOR IMPLEMENTERS OF ANTI-TRAFFICKING ACTIVITIES ON LACK OF SUPPORT FOR PROSTITUTION (JUNE 2012)	Y
RAA21.	ELIGIBILITY OF SUBRECIPIENTS OF ANTI-TRAFFICKING FUNDS (JUNE 2012)	Y
RAA22.	PROHIBITION ON THE USE OF ANTI-TRAFFICKING FUNDS TO PROMOTE, SUPPORT, OR ADVOCATE FOR THE LEGALIZATION OR PRACTICE OF PROSTITUTION (JUNE 2012)	Y
RAA23.	VOLUNTARY POPULATION PLANNING ACTIVITIES – SUPPLEMENTAL REQUIREMENTS (JANUARY 2009)	N
RAA24.	CONSCIENCE CLAUSE IMPLEMENTATION (ASSISTANCE) (FEBRUARY 2012)	N
RAA25.	CONDOMS (ASSISTANCE) (SEPTEMBER 2014)	N
RAA26.	PROHIBITION ON THE PROMOTION OR ADVOCACY OF THE LEGALIZATION OR PRACTICE OF PROSTITUTION OR SEX TRAFFICKING (ASSISTANCE) (SEPTEMBER 2014)	N
RAA27.	LIMITATION ON SUBAWARDS TO NON-LOCAL ENTITIES (JULY 2014)	N
RAA28.	CONTRACT PROVISION FOR DBA INSURANCE UNDER RECIPIENT PROCUREMENTS (DECEMBER 2014)	N
RAA29.	CONTRACT AWARD TERM AND CONDITION FOR RECIPIENT INTEGRITY AND PERFORMANCE MATTERS (APRIL 2016)	Y
RAA30.	RESERVED	N/A
RAA31.	NEVER CONTRACT WITH THE ENEMY (NOVEMBER 2020)	Y

Section 7: List of Attachments

- Appendix A – Technical Proposal Template
- Appendix B – Cost Proposal Template
- Appendix C – Budget Narrative