



Child Protection Officer - Job Description

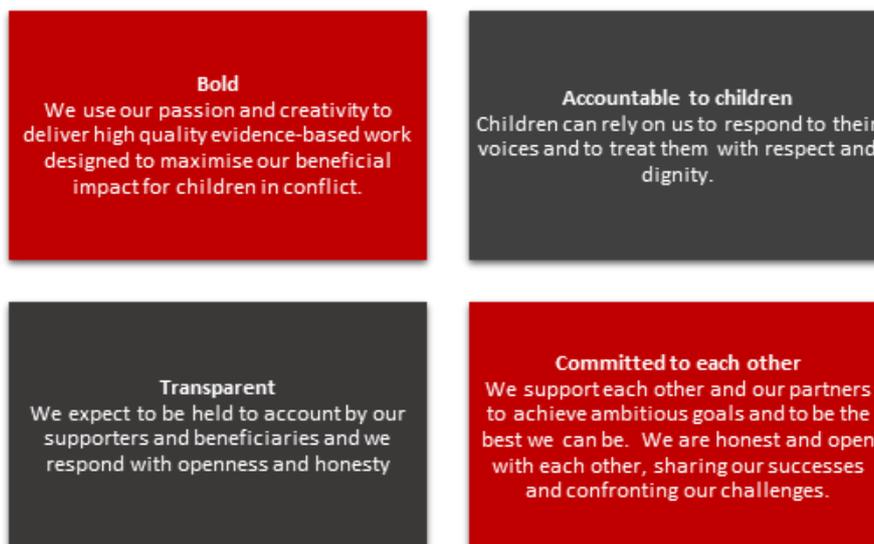
Department:	Programs	Contract Type:	6 Months
Place of Work:	IBB	Reports to:	Programs Manager
Grade	5		

About us

War Child, the charity for children affected by war. We are the only specialist charity for children in conflict, delivering high-impact programmes that are rebuilding lives across Afghanistan, Iraq, the Democratic Republic of Congo (DRC), Central African Republic and Yemen. We understand children's needs, respect their rights, and put them at the centre of the solution - from supporting Syrian children to access education to reintegrating child soldiers in the Central African Republic and upholding the rights of children caught up in juvenile justice in Afghanistan. We look forward to a world in which the lives of children are no longer torn apart by war. This is a vision that can only be realised through the collective actions of children themselves, communities and their leaders, organisations like War Child, governments, and key decision-makers.

WAR CHILD UK has established a mission in Yemen in 2016, initially starting its programming with the implementation of projects for the provision of food assistance to ensure children have access to food and are able to meet their basic nutritional needs. WAR CHILD UK - YEMEN later expanded its programming to include education and protection integrated activities. Today, WCUK – YEMEN has two registered offices in Sana'a and Aden governorates and continues to work with local partners and stakeholders across the country to support and improve children's wellbeing to ensure they can access relevant protection services, education and livelihoods opportunities.

Our values



If you share our values and believe that children's lives should not be torn apart by war, we want to hear from you.

Key Areas of Accountability:

Child protection officer is responsible for leading and managing the child protection intervention in the targeted areas. He/she will also be responsible for all the activities in the IDP sites of the two intervention districts. He / She will ensure the technical quality of

implementation and will ensure that minimum standards are met. He/ She will be also responsible for liaising and coordinating with the local authorities.

Coordination:

1. Coordinate with authorities at governorate and districts level.
2. Attend the Protection sub-national cluster and the CP AoR meetings.
3. Coordinate with International and national actors at governorate and fields level.
4. Establishment of a suitable referral system in the district with other actors.

Line Management:

1. The officer will be responsible managing the child protection assistance, social workers, shared space cleaner and the data entry.

Child Protection and Project management:

1. Uses inter-agency standards, guidelines, technical support, resources and coordination groups to inform and promote quality implementation of CP activities
2. Follow up on establishment of community based child protection committees and ensure they get the required trainings as proposed in the project at the two districts level.
3. Follow up, manage and facilitate the training of social workers (case management, referral pathways ...etc.) as proposed in the project proposal.
4. Follow up and ensure proper registrations and verification of cash for protection cases
5. Oversee and follow up on cases managed by the child protection assistants and social workers
6. Ensure that all staff have been trained in inclusion and ToT on the community-led PSS/CP initiatives before rolling out training to community members on the modality.
7. Monitor program implementation against the established indicators detailed in the projects Logical Framework and detailed implementation plans.
8. Manage and facilitate the consultation workshop for the community (for the micro grant activities...etc.) as proposed in the project proposal.
9. Manage and facilitate the capacity building for the community (for the micro grant activities...etc.) as proposed in the project proposal.
10. Support and facilitate the selection and implementation of micro projects, including providing micro grant, technical support and reporting.
11. Makes frequent monitoring visits to follow up on the quality of activity implementation, identify opportunities, constraints and adjustments needed.
12. Monitors the quality, outputs and outcomes of child protection activities, in coordination with the MEAL team
13. Engages in coordination with actors in the Child Protection in Humanitarian Action coordination mechanism or other working group.
14. Participates in national child protection meetings with regional and global colleagues.
15. Communicates with colleagues, partners, stakeholders and affected populations with transparency, empathy, respect and integrity.

Reporting:

16. Submit high quality monthly narrative and quantitative reports to line manager
17. Contribute to donor mid-term and final report
18. Case studies collection

Job Requirements

1. Bachelor's degree or its equivalent in Management, Social Sciences, International Development or other relevant field.
2. A minimum of 3 years work in child protection or other child/adolescent related programming.
3. Experience working in case management and referral.

4. Strong written and oral communication skills in English and Arabic required, including report development, writing and editing.
5. Demonstrated attention to detail, ability to follow procedures, meet deadlines and work independently and cooperatively with team members
6. Flexibility and ability to work independently and in a team.
7. Willingness to work in Ibb governorate and its districts.
8. Committed to implementing programmes that involve children at all levels of implementation.
9. Strong planning and coordination skills.

Important Information

- War Child UK is an equal opportunity employer.
- War Child UK does not charge a fee at any stage of the recruitment process.
- As this role is a National position, all candidates are required to be Yemeni nationals.
- Female with the above qualifications are encouraged to apply.
- Only candidates who are short-listed will be contacted.

Our benefits

- Flexible working arrangements
- 30 annual leave per year
- Investment in training and development
- Transportation and Appearance Allowance
- Health Insurance
- Life Insurance
- 1-1 wellbeing consultations with trained counselors
- Social Security Contribution
- Enhanced Leave Policy
- Eid Bonus

Child safeguarding and Adults at Risk

Our work with children and at-risk adults to keep them safe is the most important thing we do. We are committed to the safeguarding of children and vulnerable adults in all areas of our work. We have **zero-tolerance** for any behaviours and practices that puts children and/or vulnerable adults at risk of abuse and/or harm. Successful applicants will be expected to be compliant and sign up to our Child Safeguarding policy, Adults at Risk Policy, anti-bribery policy, code of conduct, and other War Child's policies. You can find the Child Safeguarding and Adults at Risk policy here:

<https://www.warchild.org.uk/whats-happening/news/our-child-safeguarding-policies-and-procedures>

How to apply

- Interested internal candidates are encouraged to **submit a Letter of Motivation** and **a CV** to recruitment@warchild.org.uk before the closing date.
- The vacancy will be closed 15/04/2022 at 11:59 PM.
- Please Indicate the position and Vacancy Number in the email Subject Line (**#WCUK-CPOI2**) + your name otherwise, your application will not be considered.
- **Applications after the closing date will not be accepted.**

Pre-employment checks

- Employment with War Child will be subjected to the following checks prior to your start date:
- Receipt of three satisfactory references.
- New and clear police check.

- Commitment to Child Safeguarding and Code of Conduct policies.