UNHCR

ANNEX I - RFP/SOADEN/002/22 FOR PROVISION OF ELECTRICITY AND GENERATORS MAINTENANCE SERVICES
SUBMISSION CHECKLIST AND ACKNOWLEDGEMENTS

COMPANY NAME:	

I confirm that the following documents have been attached to our tender submission:	Indicate Yes or No
1. ***In the Technical Offer in separate email:***	
- Copy of valid Business Registration certificate	_____
- Copy of valid Work permit, Trading license and Tax membership	_____
- Documents proofing 3 years of experience	_____
- Filled and signed **Annex C** (Vendor Registration Form)	_____
- Filled and signed **Annex I** (Submission Checklist and Acknowledgements)	_____
- Acknowledged Annex D (General Conditions of Contracts) – *Use next page of this document* ***Annex I***	_____
- Acknowledged Annex E (UN Supplier Code of Conduct) – *Use next page of this document* ***Annex I***	_____
- Confirm that our company is not on the Consolidated United Nations Security Council Sanctions List - *Use next page of this document* ***Annex J***	_____
	_____
2. ***In the Financial Offer in separate email:***	
- Filled Annex B (Financial Offer Form) – *The financial offer should be submitted in a sperate email (stamped, dated and signed)*	_____

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SUBMISSION CHECKLIST AND ACKNOWLEDGEMENTS

COMPANY NAME:	

ACKNOWLEDGEMENTS:

I herewith confirm to have read and to acknowledge the UNHCR General Conditions for Provision of Services (Annex D):

_____ **Stamp:**
Authorized Signature

I herewith confirm to have read and to acknowledge the UN Supplier Code of Conduct (Annex E):

_____ **Stamp:**
Authorized Signature

I herewith confirm that our company is not on the Consolidated United Nations Security Council Sanctions List
(available at: https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list#entities)

_____ **Stamp:**
Authorized Signature