



REQUEST FOR EXPRESSION OF INTEREST

YEM22EOI01

April 24, 2022

A. Background

1. The World Food Programme (WFP) is the world's largest humanitarian agency fighting hunger worldwide, delivering food assistance in emergencies and working with communities to improve nutrition and build resilience. Each year, WFP assists some 80 million people in around 80 countries.
2. The WFP Goods and Services Procurement Unit seeks provision of Inspection and Lab Analysis Services for Food Quality, Milling activity and Commodity Vouchers through Trader's Network (CVTN) for operations managed by Yemen Country Office. The service is needed to ensure safety/quality of food assistance operations, WFP seeks to collaborate with international food quality inspection companies and laboratories with experience in the Yemeni Market, the service provider should have full knowledge of GAFTA rules and experience of offering food Q&Q services to INGO in the Middle East and have legal representation in Yemen, are welcome to apply.
3. WFP will only consider competent companies to deliver the requirements detailed in the Scope of Work (SOW).
4. WFP invites eligible service providers to express their interest in providing the food quality inspection and food analysis services.

B. The purpose of this EOI

5. The purpose of this request for EOI is to identify suppliers with verified technical and financial capacity to provide the needed food quality inspection and food analysis. Eligible service providers will be invited to participate in the bidding process for the proposed tender.
6. Eligibility to participate in the proposed tender will be determined on the basis of:
 - a. the company's specialization in the field of agriculture commodity and food inspection and analysis.
 - b. competence and qualifications of the staff.
 - c. the ability to perform food sampling as per WFP's quality scope of work; and
 - d. the ability to perform the food analysis in an ISO 17025 accredited food laboratories.
7. After the deadline for submission of responses has passed, WFP will evaluate responses received and will notify eligible participants of the outcome of the evaluation.

C. How to prepare and submit your Expression of Interest

8. In order to participate in the pre-qualification exercise, companies are required to provide the following:
 - EOI Response Form.
 - Annex 1 – Supplier Background Check Form.
 - Annex 2 – Supplier Financial Status Form.
 - Annex 3 – Past Experience Form.
 - Signatory.

The following documents are enclosed with this Request for EOI:

- Scope of Work – Quality and Quantity Inspection of Food
 - Scope of Work – CVTN Activities
9. All supporting documentation listed above shall be prepared in accordance with the instructions provided and sent by email to yemen.expressionofinterest@wfp.org. The deadline for response to this request for EOI:

23th May, 2022, at 16:00 hrs Yemen Time

10. WFP will not consider incomplete or unsigned submissions. All responses and supporting documentation received will be treated as strictly confidential and will not be made available to the public.

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11. This request for EOI does not constitute a solicitation. WFP reserves the right to change or cancel this procurement process or any of its requirements at any time during the process; any such action will be communicated to all participants.
12. Should you have any questions please do not hesitate to contact us at yemen.expressionofinterest@wfp.org.

Sincerely,
Richard Ragan
Representative and Country Director

World Food Programme



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EOI Response Form No. YEM22EOI01

A. Company / Organization's competencies/ capacities			
	List of WFP requirements/evaluation criteria	Yes	Comments
1	How many years has the company been operating in Yemen?	<input type="checkbox"/>	
2	The company has a current business inside Yemen - business license required.	<input type="checkbox"/>	
3	The company has a Yemen-based office - provide office address.	<input type="checkbox"/>	
4	How many qualified inspectors does the company have to carry out commodity and food inspection? Qualified inspectors should have experience in Food Q&Q services beside GMP & HACCP audits, this includes having adequate quality and food safety training, beside sampling rules as per GAFTA 124-2, ISO 24333, FOSFA	<input type="checkbox"/>	
5	The company has/subcontracts a food accredited lab. A valid ISO 17025, ISO 9001 accreditation certificate is available - provide Lab contacts. Preferred to share proof of laboratory past proficiency testing score issued by an accredited specialized entity.	<input type="checkbox"/>	
6	The company has a food technologist to prepare and review checklists, COA trackers, daily reports, and Q&Q inspection reports and to highlight gaps and nonconformities vs WFP spec and national standards, and to clarify / respond to technical requests as per SOW		



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ANNEX 1. SUPPLIER INFORMATION FORM

A. Company / Organization's Background Information				
1	Legal Name of Company/Organization:			
2	Full address:			
3	E-mail address:		Website address:	
4	Telephone:		Fax:	
5	Contact person, title:		Tel./E-mail of contact person:	
6	Registration with UNGM	Yes <input type="checkbox"/> No <input type="checkbox"/>	UNGM No.	
7	Type of Business	Corporate/Limited	Partnership	Other (specify)
8	Goods / Services:			
9	Company/Organization Business Registration Number:	6	Date of Registration:	
10	Additional company/organization background information: [If applicable, insert not more than 100 words]			



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ANNEX 2. SUPPLIER FINANCIAL STATUS

B. Company / Organization's Financial Status	
Item	Value USD
Gross Turnover [Insert year]	
Gross Turnover [Insert year]	
Gross Turnover [Insert year]	
<i>Maximum contract value in relation to which your Company can be engaged:</i>	
USD 0 – 30,000	<input type="checkbox"/>
USD 30,000 – 100,000	<input type="checkbox"/>
USD 100,000 – 500,000	<input type="checkbox"/>
above USD 500,000	<input type="checkbox"/>
Maximum "Bank Guarantee" amount available to the Company/Organization	
Last two years audited accounts or alternative assessed within WFP's discretion are attached to prove the information stated above	<input type="checkbox"/>



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ANNEX 3. SUPPLIER RELEVANT EXPERIENCE

List at least 4 contracts in the last two years relevant to the supply of **food quality inspection and lab analysis services**.

C. Company / Organization's Financial Status				
Commenced (Month / Year)	Completed (Month / Year)	Type of Contract	Total Value (USD)	Client

D. Signatory	
Name of Company/Organization:	
Name:	Title:
Signature:	Date:

Provide CVs of senior staff (no more than three).

Company/Organization Stamp